2010, OCTOBER 15, REGULAR MEETING OF THE BOARD OF MANAGERS OF THE EAST HAMPTON LIBRARY HELD AT 4:00 P.M. AT THE LIBRARY

The chairman of the board, Tom Twomey called the meeting to order at 4:00 p.m. A quorum was present.

A motion was passed to accept the minutes as read.

Treasurer's report: Patti Ferrin's report is as follows:

Period	YTD as of 09/30/10
Total Revenue	$1,547,302.00
Total Expenses	$1,266,013.00
Surplus	$281,289.00
Net Transfers	$24,220.00
Net Surplus	$257,069.09

Operating Disbursements	$145,102.38
Other Disbursements	$24,169.09
Total Disbursements	$169,271.47

A motion was passed to accept the treasurer's report and the Warrant.

Tom proposed a change in the by-laws that would allow the library director to act as a non-voting officer and have the authority to execute documents approved by the board. Sara pointed out that this will be especially beneficial since banks, etc. are often requiring multiple signatures. Don seconded the motion and the vote carried unanimously.

BE IT RESOLVED, that Article 4 of the Bylaws is hereby amended to add the Library Director as a non-voting officer for purposes of execution of documents authorized by the Board.

Long Island Collection: Ann and Dennis recently attended an auction at Swann Galleries in NYC and were the winning bidders on a whaling log of the bark *Iris* and a letter written by Samuel "Fishhook" Mulford. The total cost was $17,800 and was purchased with the Long Island Collection's 350th fund. This fund was designated for preservation and special purchases. The Long Island Collection now has 52 whaling logs- one of the most important collections in the country. The whaling logs have been used for medical, scientific and genealogical research. Tom suggested a small reception to unveil the log and letter.

Library Society: Authors' Night: Sheila Rogers reported that money from Authors Night is still coming in and asked for the board's help in year-end fund raising. New donor names should be emailed to Sheila, Dennis and Doreen. Sheila also suggested sending personalized mailings which have proven successful in the past. Diana and Arleen West are working on the 2011 Library calendar.

Director's Report: Alexandra Giambruno and Lisa Houston reported on the "Battle of the Books". Our team of 12 teens competed against 38 other teams in Suffolk County and came in fourth place. The event took place at Stony Brook University. Lisa also reported on the success of the teen book & movie discussion club. Alexandra is working with the schools on a spelling bee and reported the summer reading program was by by 22% compared with last year.

Aida LLivipama has been hired as a second custodian replacing T.S. Home Maintenance. The contract has been terminated. A motion was made and carried to cover her salary with the remaining funds.

Dennis reported that the phone system is in need of replacement; he received 3 separate quotes and proposed DJJ Tech at a cost of $14,495. The current 18 handsets will be kept (plus one added) and the Lower Level and Bendheim room will be newly wired for paging. At present announcements can not be heard in either location. The install will take approximately 2-3 weeks. This system can be managed by computer. A motion was made to move ahead subject to contract negotiations and not to exceed $15,000. The vote carried unanimously.

Bruce received a quote of $14,292.50 from Ben Krupinski to install storm windows in the main room facing Main Street. The quote includes installing 45 individual panes painted to match the existing windows. The new storms should greatly improve heating/cooling and protect the original windows. Isabel asked that the glass be hurricane-grade to protect against storm damage. Ann suggested we obtain a quote for all the windows in the Library particularly the Long Island Collection and then choose based on cost. Dennis stated that there is a 6 week order time and the work will need to be scheduled around the weather. Isabel made a motion to go forward with the storms for the front as well as the Long Island Collection with an approximate budge of $17,000 from the building fund. Ann seconded and the motion carried.

The board went into executive session at 5:03 p.m. and returned at 5:30. The chair reported that the following resolutions were adopted in executive session:

BE IT RESOLVED, that the Board authorizes the creation and execution of documents necessary to implement a 403(b) Supplemental Retirement Plan for the East Hampton Library according to the proposal dated September 21, 2010 from Omni Financial Group, Inc.

BE IT RESOLVED, that the Board authorizes a five-year contract with the Library Director according to the terms set forth in the in the letter agreement dated this date to be maintained in the personnel file of the library director.

BE IT RESOLVED, that the Board authorizes filing with the Village of East Hampton the Notice of Claim attached hereto and made part hereof and authorizes the Library Director to execute all necessary documents to effectuate same.

The meeting was thereafter adjourned.

The next meeting will be held on November 19th at 4:00 p.m. at the library.

Submitted by:

Diana D. Deichert